

Admissions Guide for International Students for 2013 Spring Semester

1. About the Graduate School of Korean Studies

The Graduate School of Korean Studies ("GSKS") aims at nurturing scholars who will contribute to the development and globalization of Korean studies. Since its establishment in 1980 as Korea's first professional school dedicated exclusively to Korean studies, the GSKS has provided intensive research-oriented education through eminent professors' close mentoring of students in the fields of humanities and social sciences related to Korea. As a result, not only the GSKS has gained a worldwide reputation for its high standard and quality education, but also graduates of the GSKS are playing pivotal role in widening and deepening Korean studies all over the world with their academic excellence. Currently, approximately 270 students, including about 130 international students from 35 different countries, are enrolled in the master's and doctoral degree programs and research (non-degree) program at the GSKS.

2. Key Attributes

- Tuition fees are fully waived for international students.
- The Government Grant of KRW750,000 per month per person is provided for selected students.
- Free Korean Language courses are provided to train international students to be more competent at and confident in reading/writing/listening/speaking Korean and eventually help them achieve their academic goals.
- On-campus dormitory accommodations are available at the rate of KRW463,500 per person per semester (equivalent to 6 months), double occupancy.

- Most courses are attended by both Korean and international students, encouraging culturally and academically challenging atmospheres.
- A 4:1 student-faculty ratio enables close one-to-one guidance of students by professors.
- Various kinds of courses are available including major courses, interdisciplinary courses, fieldwork and individualized courses with a student's own topic and research plans.
- Students may earn credits by publishing articles in accredited academic journals or participating in AKS' research projects.

3. Program Overview

- Minimum requirement of enrollment: Students must enroll in the program for 2 years in order to be conferred a master's degree, and 3 years for a doctoral degree.
- An academic year consists of two semesters, which are Spring Semester (from March 1 to August 31) and Fall Semester (from September 1 to the end of February the following year).
- Courses are provided for 15 weeks per semester.

4. Degree Programs Offered

Programs	Faculties	Majors
Master's Degree Programs	Humanities	Korean History, Paleography, Philosophy, Korean Language·Korean Literature
	Culture and Arts	Anthropology·Folklore, Religious Studies, Musicology, Art History, Cultural Informatics
	Social Sciences	Political Science, Economics, Sociology, Ethics, Education

	International Korean Studies	Korean Culture and History
Total	4 Faculties	15 Majors
Doctoral Degree Programs	Humanities	Korean History, Paleography, Philosophy, Korean Language·Korean Literature
	Culture and Arts	Anthropology·Folklore, Religious Studies, Musicology, Art History, Cultural Informatics
	Social Sciences	Political Science, Economics, Sociology, Ethics, Education
Total	3 Faculties	14 Majors

- ※ For the research (non-degree) program, please refer to the “11. Research (Non-degree) Program” below.

5. Financial Aid

- Tuition fees are fully waived for international students.
 - ※ Full tuition waiver is offered only during the required minimum length of enrollment for each degree program.
 - ※ It can be withdrawn when a student is placed on academic probation or disciplinary action is taken against him/her.
 - ※ Students should pay for their boarding fees (KRW463,500 per person per semester (equivalent to 6 months), double occupancy, if they choose to live in the dormitory) and other living expenses at their own expense.
- The Government Grant of KRW750,000 per month per person is provided for selected students.
 - ※ It is offered and extended semester by semester during the required minimum length of enrollment for each degree program as long as the Grant recipient meets the provision criteria and maintains his/her grade point average (GPA) above 3.7(A-) out of 4.3 in the previous semester (or above 3.3(B+) in the first two semesters). Failure in doing so will result in

cancellation of the Grant.

※ The Grant may be called to a halt on specific grounds such as the cuts.

- RA/TA opportunities are available for selected students.

6. Eligibility

	Qualifications
Nationality	<p>Applicants must meet one of the following conditions;</p> <p>① Both the applicant and his/her parents are foreign nationals.</p> <p>② The applicant, either a foreign national or a Korean national who obtained permanent residency in a foreign country or who resides overseas, has completed education outside of Korea which is compatible with Korea's elementary, middle, high school and college education.</p>
Educational Background	<p>In order to be qualified for master's degree programs:</p> <ul style="list-style-type: none"> - Applicants who satisfy the above qualification ① in relation to their nationality must hold a Bachelor's degree (or equivalent) conferred by Korean or overseas universities at the start of the desired semester. - Applicants who satisfy the above qualification ② in relation to their nationality must hold a Bachelor's degree (or equivalent) conferred by overseas universities at the start of the desired semester.
	<p>In order to be qualified for doctoral degree programs:</p> <ul style="list-style-type: none"> - Applicants must hold a master's degree (or equivalent) at the start of the desired semester. - The applicant's major for his/her master's degree must be the same as or closely related to the major which he/she applies for. - Applicants who already have a doctoral degree cannot apply for the doctoral degree program in the same or a similar field.

※ Successful applicants of Korean nationals who obtained permanent residency in a foreign country or who reside overseas should follow the curriculum designed for international students.

7. Selection Process

- Overall evaluation of applicants' academic qualifications, language proficiency and potential will take place based on the submitted documents.
- Phone interviews may be held, if necessary.

8. Admission Schedule

Schedule	Desired Semester		Remarks
	2013 Spring Semester	2013 Fall Semester	
Application Deadline	31 st October 2012	February ~ March 2013	Further information on the application for 2013 Fall Semester will be posted on the GSKS website.
Results Announcement	December 2012	May 2013	Announcement will be made on the GSKS website and sent to candidates via email.
Beginning of Semester	1 st March 2013	1 st September 2013	

9. Required Documents

- Online Application Form
 - Applicants must enter data at www.aks.ac.kr/admission.
- Personal Statement
 - It must be at least 2 pages long on A4- or letter-sized paper.
 - It must be written in Korean except for the applications for Korean Culture and History major whose personal statement should be written in English.
- Study Plan
 - It must be at least 3 pages long on A4- or letter-sized paper.
 - It must be written in Korean except for the applications for Korean Culture and History major whose personal statement should be written in English.
- A copy of original diploma(s) for all the previous degree(s)
 - If diplomas are not written either in Korean or in English, they must be translated into and then notarized either in Korean or in English. Applicants must submit BOTH the original diploma(s) in their own language AND translated and notarized one(s).
 - Applicants who graduated from universities in the People's Republic of China must also submit Credentials Report in English issued by China Academic Degrees & Graduate Education Development Center (www.cdgdgc.edu.cn).
- A copy of official transcripts for all the previous degree(s)
 - If transcripts are not written either in Korean or in English, they must be translated into and then notarized either in Korean or in English. Applicants must submit BOTH the original transcripts in their own language AND translated and notarized ones.
- A copy of an abstract of master's degree thesis (only applicable to applicants for doctoral degree programs)
- Two letters of recommendation
 - Applicants must submit letters of recommendation written by two recommenders, one of whom must be the applicant's academic advisor or Dean of the department in his/her undergraduate/graduate school.



- Recommenders must fill in the designated form downloadable at the GSKS website and send it directly to the Director of Academic and Student Affairs at the GSKS after sealing it and signing across the envelope seal.
- A copy of official transcripts for a language proficiency test
 - Applicants except those who apply for the Korean Culture and History major must take a Standard Test of Proficiency in Korean ("S-TOPIK") and submit a copy of official transcripts. Alternatively, applicants are allowed to submit the Certificate of Korean Language Proficiency, a designated form downloadable at the GSKS website which must be completed by either a faculty member in the field of Korean studies or a Korean Embassy staff, instead of the S-TOPIK transcripts.
 - Applicants for the Korean Culture and History major whose first language is not English or who use English as an official language, not as a native language, in their home country must take an English language proficiency test (TOEFL, IELTS or TEPS) and submit a copy of official transcripts. Alternatively, applicants are allowed to submit certificates issued by the heads of both their high school and university confirming classes were taught in English.
 - Official transcripts must be issued within 4 years prior to the application deadline.
- A copy of the first two pages of the applicant's passport
- Three passport-sized (3.5cm x 4.5cm) photos
- Application fees: USD50 or KRW50,000

	When paid in Korean Won	When paid in US Dollar
Account No.	270937-04-000487	270968-08-100314
Account Holder	Academy of Korean Studies	
Bank Name	Kookmin Bank	
Bank Swift Code	CZNBKRSEXXX	

10. Important Notes for Applicants

- Applicants must complete the online application form at www.aks.ac.kr/admission.
- All the submitted documents must be original copies.
- Applicant's information stated in the application form must be authentic and truthful. If provided information turns out to be false or untruthful, the applicant's admission may be revoked.
- In relation to letters of recommendation and the Certificate of Korean Language Proficiency, applicants must use the designated forms downloadable at the GSKS website.
- Applicants are allowed to submit additional documents which they believe may be helpful in their application.
- All the required documents except the online application form must be sent by postal mail.
- Late applications after the submission deadline will not be accepted.
- Incomplete applications with missing documents will not be accepted.
- Submitted documents and application fees will not be returned.

11. Research (Non-Degree) Program

The Research (Non-degree) Program is designed for those who already have a bachelor's or higher degree and wish to complement their studies by attending the GSKS for maximum one year. Admission procedure and required documents for application are same as those for degree programs. Those admitted to the program must pay tuition fees and enroll in at least one course per semester, to which no credit is given. An academic advisor is assigned to a student, and the Certificate of Enrollment/Completion can be issued. Students are given access to the same facilities as degree students, but ineligible for financial aid and scholarships.

12. Students Responsibilities to Develop Korean Language Skills

- International students are required to develop their Korean language proficiency in order to further enhance their research in the field of Korean studies.
- Once admitted, international students must take a Korean Language Proficiency Test held by the GSKS. Based on the test result, each international student will be assigned to a Korean language course and they must complete one. Korean language courses are noncredit and graded pass/fail.
- In principle, all the courses are taught in Korean except those for the Korean Culture and History major which are taught in English.
- In order to be qualified for submission of dissertation, international students must receive over 70 out of 100 in the Korean Language Proficiency Test hosted by the GSKS. Those who obtain S-TOPIK level 6 (or level 4 for the students who major in Korean Culture and History) are exempt from the Korean Language Proficiency Test.

13. Contact Information

- Mailing Address:
Office of Academic & Student Affairs
The Graduate School of Korean Studies
The Academy of Korean Studies
323 Haogaero Bundang-gu Seongnam-si Gyeonggi-do
Republic of Korea (Postcode: 463-791)
- Tel: +82-31-709-8111(ext 214), +82-31-708-5310
- Fax: +82-31-709-9946
- E-mail: gradaks@aks.ac.kr
- Website: <http://www.aks.ac.kr>

[Attachment #1]

Letter of Recommendation

To the Applicant: Please fill in the following section and deliver this form to two people who can relate specific and relevant details about your performance in administrative and academic settings. At least one recommendation should be written by your academic advisor or Dean of the department in your undergraduate/graduate school.

Name of Applicant		(Given Name)	
		(Family Name)	
Date of Birth		(Date/Month/Year)	Nationality
Desired Program	Program	<input type="checkbox"/> Master's Degree <input type="checkbox"/> Doctoral Degree <input type="checkbox"/> Research (Non-degree)	
	Major		

To the Recommender: The person named above has applied for the graduate program at the Graduate School of Korean Studies in the Academy of Korean Studies. It would be greatly appreciated if you provide a candid appraisal of the applicant's achievement by answering the following questions.

1. How long have you known the applicant and in what relationship?
2. What do you consider to be the applicant's strengths?
3. What do you consider to be the applicant's weaknesses?
4. How well do you think the applicant has thought out plans for his/her graduate study?

5. Please comment on the applicant's performance record, potential, or personal qualities which you believe would be helpful in considering the applicant's application for the proposed degree program.

6. Please assess the applicant's qualities in the evaluation table given below. Rate the applicant compared to other classmates who are/were in the same school year with him/her.

Classification	Truly Exceptional	Excellent	Very Good	Good	Below Average	N/A
	Top 2%	Top 10%	Top 25%	Middle 50%	Lower 25%	
Academic Achievement						
Future Academic Potential						
Integrity						
Responsibility/Independence						
Creativity/Originality						
Communication Skills						
Interpersonal Skills						
Leadership						

Please provide your personal and institutional information below.

Name				Position or Title	
Department					
University or Institution	Name				
	Address				
	Postal Code				
Telephone			Fax		
Email			Signature		

Once completed, please enclose the form in an envelope, seal it, **SIGN ACROSS THE ENVELOPE SEAL** and return it to the following address:

Director of Academic and Student Affairs
The Graduate School of Korean Studies
The Academy of Korean Studies
323 Haogae-ro, Bundang-gu, Seongnam-si, Gyeonggi-do 463-791
Republic of Korea
Tel: +82-31-708-5310 | Fax: +82-31-709-9946 | Email: gradaks@aks.ac.kr

Please note that letters which are not sealed and signed will not be accepted. Thank you for your cooperation.

[Attachment #2]

한국어 능력 평가서

CERTIFICATE OF KOREAN LANGUAGE PROFICIENCY

지원자 성명 Name of Applicant : _____

객관적 평가 Objective Evaluation

	매우 뛰어남 Excellent	뛰어남 Good	보통 Fair	미숙함 Poor
독해 능력 Reading	()	()	()	()
작문 능력 Composition	()	()	()	()
수강 능력 Comprehension of Lectures	()	()	()	()
회화 능력 General Conversation	()	()	()	()

주관적 평가 Subjective Evaluation

평가자 (한국학자 혹은 한국대사관원)

Evaluator (Korean Studies Faculty or Korean Embassy Staff)

성명 Name : _____

직위 Position : _____

소속 기관 Institute : _____

평가자 서명 _____

Signature of Evaluator

작성일 _____

Date of Issue